



Christchurch City Council

**FENDALTON/WAIMAIRI COMMUNITY BOARD
AGENDA**

TUESDAY 16 DECEMBER 2008

AT 4.00PM

**IN THE BOARDROOM
FENDALTON SERVICE CENTRE
CORNER JEFFREYS AND CLYDE ROADS**

Community Board: Val Carter (Chairperson), Cheryl Colley (Deputy Chairperson), Sally Buck, Faimah Burke, Jamie Gough, Mike Wall and Andrew Yoon.

Community Board Adviser
Graham Sutherland
Phone 941 6728 DDI
Email: graham.sutherland@ccc.govt.nz

- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

INDEX	PG NO	
PART C	1.	APOLOGIES
PART C	2.	CONFIRMATION OF MINUTES – 3 DECEMBER 2008
PART B	3.	DEPUTATIONS BY APPOINTMENT
PART B	4.	PRESENTATION OF PETITIONS
PART B	5.	NOTICES OF MOTION
PART B	6.	CORRESPONDENCE
	6.1	Glandovey Road Gum Tree
PART B	7.	BRIEFINGS
PART C	8.	FORMULA FOR ELECTED MEMBERS' REMUNERATION 2009/10
PART C	9.	WORKS, TRAFFIC AND ENVIRONMENT COMMITTEE – REPORT OF 24 NOVEMBER 2008 MEETING
PART C	10.	WORKS, TRAFFIC AND ENVIRONMENT COMMITTEE – REPORT OF EXTRAORDINARY MEETING OF 12 DECEMBER 2008
PART C	11.	COMMUNITY SERVICES COMMITTEE – REPORT OF 3 DECEMBER 2008 MEETING

- PART C** **12. DELEGATION OF AUTHORITY TO APPROVE YOUTH DEVELOPMENT SCHEME APPLICATIONS**
- PART C** **13. FENDALTON/WAIMAIRI COMMUNITY BOARD – ADOPTION OF 2009 MEETING SCHEDULE**
- PART C** **14. RECESS COMMITTEE**
- PART C** **15. APPLICATION TO THE FENDALTON/WAIMAIRI 2008/09 DISCRETIONARY RESPONSE FUND – PURCHASE OF ELLERSLIE INTERNATIONAL FLOWER SHOW TICKETS**
- PART B** **16. COMMUNITY BOARD ADVISER’S UPDATE**
16.1 Current Issues
16.2 Board Submission on Representation Review
16.3 Board Funding Update for 2008/09
16.4 CSR Report for November 2008
- PART B** **17. ELECTED MEMBERS INFORMATION EXCHANGE**
- PART B** **18. QUESTIONS UNDER STANDING ORDERS**

1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES – 3 DECEMBER 2008

The minutes of the Board's ordinary meeting of 3 December 2008 are **attached**.

CHAIRPERSON'S OR STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting be confirmed.

3. DEPUTATIONS BY APPOINTMENT

Nil.

4. PRESENTATION OF PETITIONS

Nil.

5. NOTICES OF MOTION

Nil.

6. CORRESPONDENCE



6.1 GLANDOVEY ROAD GUM TREE

Email correspondence has been received from the residents at 76 Glandovey Road requesting the removal and replacement of a large gum tree outside the property. The email has been separately circulated to Board members.

7. BRIEFINGS

Nil.

**FENDALTON/WAIMAIRI COMMUNITY BOARD
3 DECEMBER 2008**

**Minutes of a meeting of the Fendalton/Waimairi Community Board,
held on Wednesday 3 December 2008 at 8.25am
in the Boardroom, Fendalton Service Centre.**

PRESENT: Val Carter (Chairperson), Faimeh Burke, Cheryl Colley, Jamie Gough,
Mike Wall and Andrew Yoon.

APOLOGIES: An apology for absence was received and accepted from Sally Buck.

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

Nil.

2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

Nil.

5. BRIEFINGS

Nil.

6. COMMUNITY BOARD ADVISER'S UPDATE

6.1 RESPONSE TO LETTER TO RESIDENTS REGARDING COX STREET KERB AND CHANNEL PROJECT

At the Board meeting on 18 November 2008 the Board requested that a letter be sent to Cox Street residents to seek their views on matters associated with the Cox Street kerb and channel renewal project that the Board formally approved on 21 October 2008. Residents were asked to respond by 1 December 2008. A summary of the responses was presented to the Board at the meeting and the Board discussed whether or not to defer the project in the context of a wider discussion of Council policy on undergrounding of overhead services.

6 Cont'd

The Board **decided** that the Cox Street kerb and channel project should proceed as previously approved by the Board.

The Board requested that a letter be sent to Cox Street residents informing them of the decision and explaining that undergrounding could still be carried out subsequent to kerb and channel renewal work being completed. However, the Board noted that any further requests to Council for undergrounding were unlikely to be successful and the only likely way that it would be achieved for Cox Street would be by the residents themselves meeting the total costs involved.

The Chairperson thanked the Project Manager for his attendance and advice on this matter.

7. ELECTED MEMBERS' INFORMATION EXCHANGE

Nil.

8. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – DELEGATED DECISIONS TAKEN BY THE BOARD

9. CONFIRMATION OF MEETING MINUTES – 18 NOVEMBER 2008

The Board **resolved** that the minutes of the Board's ordinary meeting of 18 November 2008 be confirmed as a true and accurate record of that meeting.

The meeting concluded at 8.40am.

CONFIRMED THIS 16th DAY OF DECEMBER 2008

**VAL CARTER
CHAIRPERSON**

8. FORMULA FOR ELECTED MEMBERS' REMUNERATION 2009/10

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Clare Sullivan, Council Secretary

PURPOSE OF REPORT

1. The purpose of this report is to seek the Community Board's views on:
 - (a) The formulation of a proposal to be submitted to the Remuneration Authority for the payment of salaries to elected members of the Christchurch City Council for the 2009/10 year; and
 - (b) The associated schedule of expenses and allowances for 2009/10 to be submitted to the Remuneration Authority with the Council's proposal on the payment of salaries.

EXECUTIVE SUMMARY

2. The Remuneration Authority has recently written to the Council noting that "For some Councils with Community Boards there still appears to be an issue over the time of discussions between Councils and Community Boards over the formula/process for considering recommendations on remuneration levels. It seems to the Authority that the basic timetable for dealing with indicative pools is now well established ... It would therefore seem appropriate for all Councils and Community Boards to debate and decide in advance, a formula for allocation of the pool as between the Council and Community Boards. Then, when the indicative pool levels are available, the application of the formula should in most cases be a "mechanical" process that can be readily accommodated within the normal scheduled meetings of Councils and Community Boards".
3. The indicative pool for the 2009/10 year will not be known until the end of November 2008, but the Council is required to advise the Remuneration Authority by 16 March 2009 of its proposal for the payment of salaries to elected members for the 2009/10 year. This is earlier than in previous years. Therefore, community boards are being given the opportunity now to make a recommendation on the proposed formula for the 2009/10 year. Comments will be incorporated into a report to the Council in February 2009.
4. No significant increase in the pool is anticipated. Although a variety of distribution options was considered by the Council and community boards both prior to and following the election, it is considered that little would be gained by attempting to revisit the margins prescribed by the Remuneration Authority in its post-election determination. That document is **attached as Appendix A**. Therefore this report recommends the status quo.

FINANCIAL IMPLICATIONS

5. Sufficient provision will be included in the 2009-19 LTCCP for all elected member salaries to be continued at or about their present levels until 30 June 2010.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

6. The principal statutory provisions which apply in this instance are the Seventh Schedule of the Local Government Act 2002, and the Remuneration Authority Act 1977. Once this Council's 2009/10 remuneration proposal (or any variation thereof) has been approved by the Remuneration Authority, it will be gazetted via the Local Government Elected Members' Determination 2009.

8. Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

7. Yes. Page 113 of the LTCCP, level of service under Democracy and Governance refers.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

8. Not applicable.

CONSULTATION FULFILMENT

9. This report is being presented at each Community Board for a formal recommendation to the Council. In addition all Board members have been made aware of their ability to make submissions direct to the Remuneration Authority.

STAFF RECOMMENDATION

It is recommended that the Board recommend that the Council:

(a) Adopt the salary only model as its basis of remuneration for elected members of the Christchurch City Council for the 2009/10 financial year.

Note: The remuneration framework requires all Community Board members to be paid an annual salary (ie there is no provision for the payment of meeting fees to Community Board members).

(b) Apply the following formula for the allocation of the 2009/10 remuneration pool amongst the elected members of the Christchurch City Council and the eight Christchurch community boards (with the exception of the Mayor):

Deputy Mayor	6.09% of Pool	
Councillors x 13	63.28% of Pool	
City Community Board Chair x 6	8.91% of Pool	(28.14% of Councillors)
City Community Board members x 24	24.93% of Pool	(70.00% of City Board Chair)
Peninsula Community Board Chair x 2	1.96% of Pool	(66.00% of City Board Chair)
Peninsula Community Board member x 8	5.49% of Pool	(70.02% of Peninsula Board Chair)

(c) Resolve to submit to the Remuneration Authority for its approval the proposed rules and policies for the reimbursement of elected member expenses and allowances for the year ending 30 June 2010.

(d) Note that the Remuneration Authority must be advised of any dissent expressed by members of the Council or its community boards in relation to the Council's proposal.

8. Cont'd

BACKGROUND

10. The Remuneration Authority is responsible for setting the salaries of elected local government representatives (clause 6 of Schedule 7 of the Local Government Act 2002 refers).
11. The Remuneration Authority revises remuneration pools annually, and each Council is thus required to review its levels of remuneration prior to the start of each financial year, based on the new pool.
12. The current pool is \$1,583,335. The current formula based on the allocation of the current pool is as follows:

Deputy Mayor	6.09% of Pool		\$96,400
Councillors x 13	63.28% of Pool		\$1,002,000 (= 83,500 x 13)
City Community Board Chair x 6	8.91% of Pool	<i>(28.14% of Councillors)</i>	\$141,000 (= 23,500 x 6)
City Community Board members x 24	24.93% of Pool	<i>(70.00% of City Board Chair)</i>	\$394,800 (= 16,450 x 24)
Peninsula Community Board Chair x 2	1.96% of Pool	<i>(66.00% of City Board Chair)</i>	\$31,020 (= 15,510 x 2)
Peninsula Community Board member x 8	5.49% of Pool	<i>(70.02% of Peninsula Board Chair)</i>	\$86,880 (= 10,860 x 8)

13. Fifty per cent of the total remuneration paid to community board members (excluding members appointed by the Council) is paid outside the pool.
14. Only one salary is payable to elected members. Thus, a Councillor who serves as an appointed member of a Community Board is paid a Councillor's salary only, and receives no additional payment to serving on the Community Board.
15. Directors' fees paid to Councillors who serve as directors of Council-controlled organisations cannot be taken into account when considering Councillors' remuneration. The directors' fees paid to such Councillors reflect their service as directors of the companies concerned, rather than their role as Councillors.
16. Although the Mayor's salary is set independently by the Remuneration Authority, it is included within the pool.
17. Although it is possible for the Council to recommend the payment of a mixture of salary and meeting fees to Councillors, community board members must be paid on a salary only basis without meeting fees. Because of the administrative difficulties associated with the payment of meeting fees and in ensuring that the total remuneration paid does not exceed the pool in any one year, it is recommended that the Council retain the salary only model for Councillors, rather than reverting to a mixture of salary and meeting allowances.

DISTRIBUTION OPTIONS

18. Although a variety of distribution options were considered by the Council and community boards both prior to and following the election, it is considered that little would be gained by attempting to revisit the margins prescribed by the Remuneration Authority in its post-election determination. That document is **attached as Appendix A**.
19. It is therefore recommended that the present salary margins that currently apply be continued following the release of the indicative pool for 2009/10.

8. Cont'd

Elected Member Allowances and Expenses

20. As part of its remuneration proposal, the Council is also required to seek the Remuneration Authority's approval for the allowances and expenses proposed to be paid to elected members. The current rules for expenses and allowances are **attached as Appendix B**.
21. The Remuneration Authority recently approved, as part of the expenses and allowances for the 2008/09 year, a flat communications allowance of \$100 per month for the Deputy Mayor, Councillors and all Community Board members. On that basis this report therefore recommends the status quo for communications expenses. Should the Council wish to consider an increase in the provision of equipment or resources to its elected members, it should be noted that there is no provision for such an increase in the current LTCCP, or yet planned for the future LTCCP.

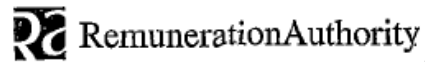
Unanimity of the Council's Decision

22. In submitting its proposal the Council is required to notify the Remuneration Authority of:
 - (i) details of any dissent at Council; and
 - (ii) details of any dissent from its community boards.
23. Community Boards and individual Community Board members (or any other person) also have the ability to express any opposing views they might have on the Council's final proposal direct to the Remuneration Authority.
24. If the Council's recommendations are unanimous and reasonable it is unlikely that the Commission will withhold its approval. It does, however, have the power to amend any proposal if the level of dissatisfaction is high or if the proposal is considered unreasonable.

CONCLUSION

25. The salaries approved by the Remuneration Authority will apply from 1 July 2009 until 30 June 2010.

APPENDIX A



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COPY

28 JAN 2008

24 January 2008

~~Mr Bob Parker
Mayor
Christchurch City
P O Box 237
CHRISTCHURCH 8140~~

Dear Mr Parker

Local Government Elected Members Determination 2008

I refer to the Christchurch City Council's post-election remuneration proposal which was sent to the Remuneration Authority, by email, on 14 November 2007.

The Authority has considered the proposal in the light of the background information supplied with the proposal (including the staff report to the 7 November Council Meeting and the Hay presentation), submissions from community boards and individual elected representatives, and earlier discussions and correspondence between the Council and the Authority on this matter. Attached to this letter is an extract from the Determination we intend to issue in mid-February, which sets out our decision.

As you can see, we have not accepted the proposals put forward by the Council. The major differences between our decisions and the proposals put forward by the Council, and the reasons for our decisions, are set out below.

Councillors

Councillors' remuneration has been set at \$83,500, compared with \$79,995 proposed by the Council.

This is consistent with the position we set out in our letter of 1 August 2007 to the Council's Chief Executive. In that letter we made the point that Christchurch City

Remuneration Authority
PO Box 10084, Morrison Kent House, 105 The Terrace, Wellington 6143, New Zealand
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Appendix B

CHRISTCHURCH CITY COUNCIL

PROPOSED ELECTED MEMBER ALLOWANCES AND EXPENSES
RULES 2009/10

SECTION 1 - NAME OF LOCAL AUTHORITY: CHRISTCHURCH CITY COUNCIL
(Schedule prepared _____ 2009)

Contact person for enquiries:

Name: Clare Sullivan

Designation: Council Secretary

Email: clare.sullivan@ccc.govt.nz

Telephone: (03) 941-8533
(Direct Line)

SECTION 2 - DOCUMENTATION OF POLICIES

List the local authority's policy documents which set out the policies, rules and procedures relating to the expenses and allowances payable to elected members.

Document name	Reference no. (if any)	Date
Schedule of elected member allowances and expenses		2009/10 Schedule prepared _____ 2009
Policy Register		30 September 2004

SECTION 3 - AUTHENTICATION OF EXPENSE REIMBURSEMENTS AND ALLOWANCES

Summarise the principles and processes under which the local authority ensures that expense reimbursements and allowances payable in lieu of expense reimbursements, -

- are in line with council policies
- have a justified business purpose
- are payable under clear rules communicated to all claimants
- have senior management oversight
- are approved by a person able to exercise independent judgement
- are adequately documented
- are reasonable and conservative in line with public sector norms
- are, in respect of allowances, a reasonable approximation of expenses incurred on behalf of the local authority by the elected member
- are subject to internal audit oversight.

APPENDIX A

3

- **Relativity with Councillors.** Irrespective of the demands on Community Board Chairs, or the financial delegations which they may be given from time to time, the responsibility and accountability for “taxing and spending” remains with Councillors. We have found it increasingly difficult to justify the remuneration of Christchurch City Community Board Chairs being 50%, or more, higher than that of the Councillors in, for example, the neighbouring authorities of Selwyn and Waimakariri. (In these cases the Councillors’ remuneration is around \$25,000.)

Our considered view is that, with the election of the first new Council following the Christchurch City/Banks Peninsula amalgamation, now is the time to address what has increasingly been an anomaly in elected representatives’ remuneration.

The remuneration of the **Members of the City Community Boards** is set at \$16,450 compared with \$16,096 proposed by the Council. This sets the members’ remuneration at around 70% of the remuneration of the chair.

In most Local Authorities with Community Boards, the remuneration of the members is around half that of the chair (as would have been the case with the \$33,604/\$16,096 relationship proposed by the Council.) In one or two Local Authorities the relationship is closer to 70%. In this case we have accepted a 70% relationship, based in part on the survey of the respective time commitments of chairs and members carried out by Hay.

(b) Peninsula Community Boards

The remuneration of the **Chairs of the Peninsula Community Boards** is set at \$15,510 compared to the \$26,884 proposed by the Council.

Two matters in particular have informed our decision. We have assumed that, although the requirements of the roles are substantially the same as for the City Community Board Chairs, the time commitment is less. We have taken into account the survey work carried out by Hay on the time commitment of the Peninsula Chairs and have arrived a figure of around two thirds of that of the Chairs of the City Boards.

This places the remuneration of the Chairs of the Peninsula Community Boards well above the norm for the chairs of rural community boards. However, we have accepted the argument that, as part of Christchurch City, there is a wider role for both the chairs and members, and a corresponding extra time commitment, which may not be faced by members of other rural community boards.

The remuneration of **Members of the Peninsula Community Boards** is set at \$10,860 compared to the \$12,877 proposed by the Council. This maintains the 70% relationship between the remuneration of the chair and members, consistent with the approach we have taken for the City Community Boards.

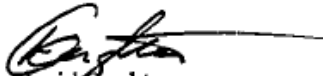
APPENDIX A

4

Next Steps

There have been a number of submissions made to the Authority by Community Boards and individual elected representatives. We are in the process of acknowledging these, and informing the authors that we have come to a decision which has been conveyed to you and the Chief Executive. I suggest that, in advance of the publication of the Determination in the Gazette, you send all elected representatives a copy of this letter.

Yours sincerely


David Doughton
Chairman

cc Mr Tony Marryatt
Chief Executive
Christchurch City Council

Appendix B

CHRISTCHURCH CITY COUNCIL

PROPOSED ELECTED MEMBER ALLOWANCES AND EXPENSES
RULES 2009/10

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SECTION 2 - DOCUMENTATION OF POLICIES

List the local authority's policy documents which set out the policies, rules and procedures relating to the expenses and allowances payable to elected members.

Document name	Reference no. (if any)	Date
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Policy Register		30 September 2004

SECTION 3 - AUTHENTICATION OF EXPENSE REIMBURSEMENTS AND ALLOWANCES

Summarise the principles and processes under which the local authority ensures that expense reimbursements and allowances payable in lieu of expense reimbursements, -

- are in line with council policies
- have a justified business purpose
- are payable under clear rules communicated to all claimants
- have senior management oversight
- are approved by a person able to exercise independent judgement
- are adequately documented
- are reasonable and conservative in line with public sector norms
- are, in respect of allowances, a reasonable approximation of expenses incurred on behalf of the local authority by the elected member
- are subject to internal audit oversight.

Appendix B

1. Comprehensive schedule approved by the Council. Basis is “actual and reasonable” expenses only.
2. Expenditure must relate to the items listed in the schedule.
3. Expense claims are approved by the Council Secretary. Full receipts are required.
4. The policies set by the Council reflect public sector norms of reasonableness and conservatism.
5. The allowances listed in the schedule have been calculated to approximate the expenditure to which the allowances relate.
6. Internal audit work programme includes sampling expense claims and allowances paid to elected members and staff.

SECTION 4 - VEHICLE PROVIDED

Are any elected members provided with use of a vehicle, other than a vehicle provided to the Mayor or Chair and disclosed in the remuneration information provided to the Remuneration Authority? No

SECTION 5 - MILEAGE ALLOWANCES

1. **Rate of allowance paid per kilometre**
Reimbursement at the rate per kilometre approved by the Remuneration Authority for Council-related car running associated with attendance at the following meetings or events:
 - Council meetings
 - Council seminars and workshops
 - Committee meetings
 - Community Board meetings
 - Subcommittee meetings
 - Hearings
 - Local conferences, seminars and training courses
 - Residents’ association and neighbourhood group meetings
 - Meetings of outside bodies, where the member is attending as a formally appointed Council representative
 - Council tours, and site inspections
 - Meetings with Chief Executive, General Managers or Unit Managers
 - Briefings

Appendix B

SECTION 6 - TRAVEL AND ACCOMMODATION

6.1 Taxis and other transport

Are the costs of taxis or other transport reimbursed or an allowance paid? Yes

The following members are entitled to the reimbursement of Council or Community Board related taxi and bus fares and parking charges:

- Mayor
- Deputy Mayor
- Councillors
- Community Board chairman
- Community Board members

Members wishing to use taxis for such purposes are required to first obtain taxi chits for use with the Council's approved taxi service provider.

6.2 Carparks

Are carparks provided? Yes

Mayor, Deputy Mayor and Councillors are provided with carparks for use whilst on Council business.

6.3 Use of Rental cars

Are rental cars ever provided? Yes

The Mayor, Deputy Mayor and Councillors are occasionally provided with rental cars when attending conferences in other centres, where this is the most cost effective travel option (although rental cars are not provided for travel to and from Christchurch when attending such events).

6.4 Air Travel Domestic

Summarise the rules for domestic air travel.

- All elected members are entitled to utilise domestic air travel for Council related travel, where travel by air is the most cost effective travel option.
- All such travel must be booked through the Democracy Services Unit.

(See also clause 6.6.)

Appendix B

6.5 Air Travel International

Summarise the rules for international air travel (including economy class, business class, stopovers).

1. (i) That as a general policy all elected member and staff international air travel be by way of economy class, where the costs of the fares are met by the Council.
(ii) That no unnecessary expenses be incurred in the course of such travel.
(iii) That all travel be planned in advance.
2. That, in the case of elected members, exceptions to this policy require the approval of the Council where business class air travel is desirable for health or other compelling reasons.
3. The Council to authorise the attendance of only one or two elected members unless there are special circumstances.
4. All travel and accommodation arrangements to be made by appropriate staff with the Council's preferred travel agents at the most economic cost available at the time of booking unless travel costs are being met by an outside party.
5. As staff would normally be expected to accompany elected members, approval for sole elected member travel to be given only in special circumstances.
6. The travel expenses to be reported to include travel, accommodation, incidental expenses and conference registration.
7. A report to be submitted to the Council on the Council-funded component of the travel and the findings and benefits to the Council.
8. That the Council authorise the payment of the associated travel, accommodation and incidental costs for the Mayoress to enable her to accompany the Mayor on overseas trips, where appropriate.

6.6 Attendance at conferences, courses, seminars and training programmes etc.

Payment of actual and reasonable registration, travel, accommodation, meal and related incidental expenses (including travel insurance) incurred in attendance at conferences, courses, seminars and training programmes etc, held both within New Zealand and overseas, subject to the rules and criteria relating to international air travel set out in clause 6.5, and subject also to the following conditions:

- The related expenditure can be accommodated within existing budgets

Appendix B

- The major subject of the event (conference, course, seminar or training programme etc) is of significant relevance to the Council, and includes a significant policy/governance content
- Attendance at the event is relevant for obtaining an understanding of policies and initiatives taken by other local authorities relevant to the Council's activities

In the case of Councillors, attendance at such events is covered by the following policy:

Discretionary Allocation of \$4,000 per member:

1. All Councillors are provided with a discretionary allocation of \$4,000 per annum from the relevant travel and conference budgets, to be used for conferences, courses, seminars and training that they choose to attend. This amount is non-transferable and is to cover course fees, travel, accommodation and meals.
2. The conference, course, seminar or training event selected must contribute to the Councillor's ability to carry out Council business.
3. Councillors wishing to utilise this discretionary funding for attendance at such events are required to obtain the prior written confirmation from both the Mayor (or the Deputy Mayor) and the Chief Executive that the conditions set out above have been met.

Council Representatives on External Organisations:

Where the Council has formally appointed elected members to external organisations (eg Zone 5 of Local Government New Zealand) such members may attend conferences or seminars held by the relevant external organisations of their own volition, provided the expenditure involved can be met within the relevant budget provision. (Such expenditure does not fall within the discretionary allocation of \$4,000).

Prior Council Approval Required in Other Cases

1. The prior approval of the Council is required for:
 - (a) Any fact finding travel by Councillors outside Christchurch for the purpose of inspecting or evaluating initiatives, facilities or operations which may be of benefit to Christchurch City.

Appendix B

- (b) Any travel as part of a Sister City Delegation, where the cost of such travel is not wholly covered by the host city (Such expenditure does not fall within the discretionary allocation of \$4,000).
- 2. Prior Council approval is not required for the attendance of elected members at the certification courses run by Auckland University for Resource Management Act decision-makers, as members are required to obtain such certification before they can sit on RMA Hearings Panels.

Mayor

In the case of the Mayor, the following rules apply:

- 1. The Mayor may of his own volition arrange day-return or short-term travel on official Council business within New Zealand, provided the cost of such travel, accommodation and related incidental expenses can be met within the relevant budget provision.
- 2. Other travel for attendance at conferences, courses, training events and seminars, or for other purposes associated with his position as Mayor which falls outside (1) above requires the prior approval of the Chief Executive.
- 3. The prior approval of the Council is required for:
 - (a) Any fact-finding travel by the Mayor outside New Zealand for the purpose of inspecting or evaluating initiative, facilities or operations which may be of benefit to Christchurch City.
 - (b) Any travel as part of a Sister City Delegation, where the cost of such travel is not wholly covered by the host city.

Community Board Members

In the case of Community Board Chairpersons and Community Board members, attendance at conferences, courses, seminars and training programmes etc, requires the prior approval of the relevant community board in all cases, and is required to fall within budget parameters.

Appendix B

6.7 Airline Club/Airpoints/Airdollars

Are subscriptions to airline clubs (such as the Koru Club) paid or reimbursed?

Mayor only, given frequent travel.

Yes

Are airpoints or airdollars earned on travel, accommodation etc paid for by the local authority, available for the private use of members?

Yes

6.8 Accommodation costs whilst away at conferences, seminars, etc

Summarise the rules on accommodation costs.

1. Actual and reasonable costs reimbursed.
2. All accommodation must be booked through the Democracy Services Unit.

6.9 Meals and sustenance, incidental expenses

Summarise the rules on meals, sustenance and incidental expenses incurred when travelling. (If allowances are payable instead of actual and reasonable reimbursements, state amounts and basis of calculation.)

1. Actual and reasonable meal costs are paid for by the Council.
2. No reimbursement of meals provided by others.

6.10 Private accommodation paid for by local authority

Is private accommodation (for example an apartment) provided to any member by the local authority?

No

6.11 Private accommodation provided by friends/relatives

Are allowances payable in respect of accommodation provided by friends/relatives when travelling on local authority business?

No

SECTION 7 - ENTERTAINMENT AND HOSPITALITY

Are any hospitality or entertainment allowances payable or any expenses reimbursed?

No

Appendix B

SECTION 8 - COMMUNICATIONS AND TECHNOLOGY

8.1 Equipment and technology provided to elected members

Is equipment and technology provided to elected members for use at home on council business?

For Mayor, Deputy Mayor, Councillors and Community Board Chairs:

- | | |
|---------------------------------|-----|
| ● PC or Laptop | Yes |
| ● Fax | No |
| ● Printer | Yes |
| ● Broadband connection | Yes |
| ● Second landline to house | No |
| ● Consumables and stationery | Yes |
| ● Mobile Phone | No |
| ● Other equipment or technology | No |

For remaining Community Board members:

- Broadband connection.
- Consumables and stationery

Are any restrictions placed on private use of any of the above? No

8.2 Home telephone rental costs and telephone calls (including mobiles)

Are telephone rental costs reimbursed in whole or part? Yes

Are telephone call expenses reimbursed in whole or part? Yes

In the case of the Mayor, the Council pays in full his:

- Home telephone line rental, and associated toll charges
- Monthly cellphone based rental, and all associated call charges

8.3 Allowances paid in relation to communication and/or technology provided by elected members

Are any allowances paid in relation to communications and/or technology provided by the member relating to council business? Yes

The Deputy Mayor, Councillors and all Community Board members are entitled to a flat communications allowance of \$100 per month as a contribution towards:

- **The standard cost of a residential phone connection**
- **Council or Community Board related toll calls made from their home telephone line**
- **Call charges for Council or Community Board related calls made from their cellphones**
- **Broadband charges related to Council or Community Board business.**

Appendix B

SECTION 9 - PROFESSIONAL DEVELOPMENT, CLUBS AND ASSOCIATIONS

Are any expenses reimbursed or allowances paid in respect of members' attendance at professional development courses, conferences and seminars? **Yes**
(See section 6 for full details).

Are any expenses reimbursed or allowances paid in respect of subscriptions to clubs or associations? **No**

SECTION 10 - OTHER EXPENSE REIMBURSEMENTS AND ALLOWANCES

Are any other expense reimbursements made or allowances paid? **No**

SECTION 11 - TAXATION OF ALLOWANCES

Are any allowances (as distinct from reimbursements of actual business expenses) paid without deduction of withholding tax? **No**

SECTION 12 - SIGNATURE

I seek approval from the Remuneration Authority, in relation to the period 1 July 2009 to 30 June 2010, of the expense reimbursement rules and payments of allowances applicable to elected members as set out in this document.

The approved document and any attachments will be available for public inspection in accordance with the Remuneration Authority's determination.

Signature

Council Secretary
Designation

Date

9. WORKS, TRAFFIC AND ENVIRONMENT COMMITTEE MEETING – REPORT OF 24 NOVEMBER 2008

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Graham Sutherland, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the following outcomes of the Works, Traffic and Environment Committee meeting held on Monday 24 November 2008 at 8.00am.

The meeting was attended by Cheryl Colley (Chairperson), Sally Buck, Faimeh Burke, Val Carter, Jamie Gough, Mike Wall and Andrew Yoon.

1. DEPUTATIONS BY APPOINTMENT

1.1 Tony Crowe – Sawyers Arms Road Noise and Vibration Concerns

Tony Crowe, a resident of Sawyers Arms Road, was in attendance to discuss concerns regarding road noise and vibration on Sawyers Arms Road.

The Committee **decided** to request that staff consult Mr Crowe and investigate the matter of vibration on Sawyers Arms Road which is creating noise issues and possibly property damage at 401 Sawyers Arms Road. Staff were requested to circulate an information memorandum to the Board on possible solutions to mitigate any disturbance caused.

1.2 David Lynch, Deborah Richards and Andrew Mason – Proposed Merivale Parking Plan

David Lynch, Deborah Harris and Andrew Mason, residents of Heaton Street, were in attendance and raised concerns regarding safety issues, parking problems and issues surrounding St Georges Hospital, in relation to the Proposed Merivale Parking Plan.

The Chairperson thanked Messrs Lynch and Mason and Ms Harris for their presentations.

1.3 Sheryn Gillard Glass – Proposed Merivale Parking Plan

Sheryn Gillard Glass, a resident of Murray Place, was in attendance to object to the proposed parking restrictions to be implemented in Murray Place, arising from the Proposed Merivale Parking Plan.

The Chairperson thanked Ms Gillard Glass for her feedback.

1.4 Sam McArthur – Proposed Merivale Parking Plan

Sam McArthur was not in attendance at the meeting.

1.5 Renee Young – Proposed Merivale Parking Plan

Renee Young, Manager of Merivale Mall, was in attendance to relate concerns by Mall Management and staff to the Board regarding the lack of parking in Merivale for Mall staff and safety concerns for female staff walking longer distances to their cars, should the Proposed Merivale Parking Plan be implemented.

The Chairperson thanked Ms Young for her presentation.

9. Cont'd

1.6 **Crawford Murray and Pat Dolan**

Crawford Murray and Pat Dolan, representatives from St Mary's Church in Merivale, were in attendance to raise concerns regarding the likelihood of the parking issues migrating to Church Lane should the Proposed Merivale Parking Plan come into effect. This would have a detrimental effect on the Church as well as the community centre on the corner of Church Lane and Papanui Road.

The Chairperson thanked Messrs Murray and Dolan for their feedback.

2. **PROPOSED MERIVALE PARKING PLAN**

The Committee's recommendation was sought for the Board's approval to install parking restrictions in addition to the existing and previously approved parking restrictions within the Proposed Merivale Parking Plan (PMPP).

Staff tabled a schedule of resolutions relating to the Bus Priority measures for Papanui Road, which had been omitted from the report.

The Committee **decided** to leave this report to lie on the table so the additional schedule can be considered and the issues raised regarding Heaton Street and Church Lane in particular, can be addressed by staff, prior to the Committee reconsidering the report in early 2009.

3. **MEMORIAL AVENUE – PROPOSED BUS STOP ADJUSTMENT**

The Committee's recommendation was sought for Board approval for a Bus Stop to be installed on the south side of Memorial Avenue, near the Copthorne Hotel.

Committee Recommendation:

That the Board **resolve**:

- (a) That the existing bus stop on the south-west side of Memorial Avenue commencing at a point 443 metres north-west of its intersection with Roydvale Avenue and extending for a distance of 12 metres in a north-westerly direction, be revoked.
- (b) That the existing no stopping restriction located on the south-west side of Memorial Avenue commencing at a point 413 metres north-west of its intersection with Roydvale Avenue and extending in a north-westerly direction for 67 metres, be revoked.
- (c) That the stopping of vehicles be prohibited at any time on the south-west side of Memorial Avenue commencing at a point 413 metres north-west of its intersection with Roydvale Avenue and extending in a north-westerly direction for a distance of 8 metres.
- (d) That the stopping of vehicles be prohibited at any time on the south-west side of Memorial Avenue commencing at a point 435 metres north-west of its intersection with Roydvale Avenue and extending in a north-westerly direction for a distance of 45 metres.
- (e) That a bus stop be installed on the south west side of Memorial Avenue commencing at a point 421 metres north-west of its intersection with Roydvale Avenue and extending in a north-westerly for a distance of 14 metres.

9. Cont'd

4. 186 GREERS ROAD – BUS SHELTER

The Committee's recommendation was sought for a resolution of the Board to install a new bus shelter at the existing bus stop outside 186 Greers Road.

Committee Recommendation:

That the Board **resolve** to approve the installation of a bus shelter at the bus stop outside 186 Greers Road.

5. RASTRICK STREET – PROPOSED 30 MINUTE PARKING RESTRICTION

The Committee's recommendation was sought for Board approval that the parking of vehicles be restricted to a maximum period of 30 minutes on the north side of Rastrick Street.

Committee Recommendation:

That the Board **resolve**:

- (a) That the parking of vehicles currently restricted to a maximum period of 60 minutes on the west side of Papanui Road commencing at a point 9 metres north of its intersection with Rastrick Street and extending in a northerly direction for a distance of 19 metres, be revoked.
- (b) That the stopping of vehicles currently prohibited (at any time) on the north side of Rastrick Street commencing at its intersection with Papanui Road and extending in a westerly direction for a distance of 17 metres, be revoked.
- (c) That the parking of vehicles be restricted to a maximum period of 30 minutes on the north side of Rastrick Street commencing at a point 15 metres north of its intersection with Papanui Road and extending in a westerly direction for a distance of 16 metres.
- (d) That the stopping of vehicles be prohibited (at any time) on the north side of Rastrick Street commencing at its intersection with Papanui Road and extending in a westerly direction for a distance of 15 metres

The meeting concluded at 9.45am.

STAFF RECOMMENDATION

That the report be received and the recommendations therein be adopted.

10. WORKS, TRAFFIC AND ENVIRONMENT COMMITTEE – REPORT OF EXTRAORDINARY MEETING OF 12 DECEMBER 2008

The report of the Extraordinary Works, Traffic and Environment Committee meeting, scheduled to consider the Fendalton Mall Area Proposed Parking Plan and the Fendalton East Cluster reports, is **to be circulated** following that meeting.

Due to agenda deadlines the Committee's report to the Board could not be included in this Board agenda. For full details of the reports being considered, please see the public agenda for the Extraordinary Works, Traffic and Environment Committee meeting of 12 December 2008.

10. WORKS, TRAFFIC AND ENVIRONMENT COMMITTEE – REPORT OF EXTRAORDINARY MEETING OF 12 DECEMBER 2008

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Graham Sutherland, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the following outcomes of the Works, Traffic and Environment Committee extraordinary meeting held on Friday 12 December 2008 at 8.00am.

The meeting was attended by Cheryl Colley (Chairperson), Faimeh Burke, Val Carter, Jamie Gough, Mike Wall and Andrew Yoon.

An apology for absence was received and accepted from Sally Buck.

1. DEPUTATIONS BY APPOINTMENT

1.1 DOUG AND JILL ARCHBOLD

Doug and Jill Archbold, residents of Hamilton Avenue, were in attendance and spoke to the Fendalton Mall Area – Proposed Parking Plan report.

Mr Archbold raised concerns regarding safety issues in Hamilton Avenue, particularly with visibility problems arising from commuter parking in a narrow street. Mr & Mrs Archbold supported the proposed parking restrictions as a short term measure but requested that the Board advocate for a long term parking strategy in residential areas and for commercial ventures to take responsibility for providing sufficient parking for their needs.

1.2 LES BENNETTS

Les Bennetts, a resident of Memorial Avenue, was in attendance and spoke to the Fendalton Mall Area – Proposed Parking Plan report.

Mr Bennetts raised concerns regarding safety with exiting driveways and Fendalton Mall onto Memorial Avenue, with visibility being problematic due to commuter parking along Memorial Avenue. Mr Bennetts requested an extension of the proposed P120 parking restrictions to the intersection with Gleneagles Terrace and Chilcombe Street.

1.3 DON SEMMENS

Don Semmens, a resident of Memorial Avenue, was in attendance and spoke to the Fendalton Mall Area – Proposed Parking Plan report.

Mr Semmens also raised safety concerns regarding visibility when exiting driveways on Memorial Avenue due to parked vehicles and he considered that Memorial Avenue was not the best place for commuter parking, which he felt was better suited to the side streets. Mr Semmens also regarded an extension to the proposed P120 along Memorial Avenue to be beneficial to the proposed plan.

1.4 BRUCE MCINTOSH

Bruce McIntosh, a resident of Memorial Avenue, was in attendance and spoke to the Fendalton Mall Area – Proposed Parking Plan report.

Mr McIntosh also raised concerns regarding visibility when exiting private driveways, due to parked vehicles which made speed of oncoming vehicles very difficult to estimate, with overhanging greenery in adjacent properties and berms also contributing to the problems. Mr McIntosh also recommended that Otara Street (North) needed upgrading as it was in poor condition.

1. Cont'd

1.5 HAMISH JENKINS

Hamish Jenkins, a resident of Otara Street (South), was in attendance and spoke to the Fendalton Mall Area – Proposed Parking Plan report.

Mr Jenkins raised concerns regarding the proposed removal of parking restrictions in Otara Street (South) saying that this would be detrimental to residents as it would result in the street being blocked out on both sides with both commuters and shoppers parking there.

The Chairperson thanked all the deputations for their input.

2. FENDALTON MALL AREA – PROPOSED PARKING PLAN

The Board's approval was sought for the installation of P120 parking restrictions, no stopping restrictions and changes to an existing cycleway in three streets within the vicinity of Fendalton Mall.

Committee Recommendations:

That the Board resolve that the staff recommendations be adopted, subject to the amendments referred to in 1 to 3 below:

1. That the proposed P120 parking restrictions on Memorial Avenue be extended on both sides to the north west as far as the intersections at Gleneagles Terrace and Chilcombe Street.
2. That all existing P120 parking restrictions in Otara Street (South) be retained.
3. That the Board initiate a meeting with Fendalton Mall management to appraise them of the Board's and residents' views regarding parking problems within the neighbouring community.

To give effect to the recommendations above, the following resolutions are recommended:

Revocations

- (a) That all No Stopping restrictions on the north east side of Hamilton Avenue between Chilcombe Street and Otara Street, be revoked.
- (b) That all No Stopping restrictions on the south west side of Hamilton Avenue between Chilcombe Street and Karo Place, be revoked.
- (c) That all No Stopping restrictions on the south west side of Hamilton Avenue between Karo Place and number 27 Hamilton Avenue, be revoked.
- (d) That all No Stopping restrictions on the north east side of Hamilton Avenue between Otara Street and number 34 Hamilton Avenue, be revoked.
- (e) That the stopping of vehicles currently prohibited (at any time) on the north west side of Karo Place commencing at its intersection with Hamilton Avenue and extending in a south westerly direction for a distance of 14 metres, be revoked.
- (f) That the stopping of vehicles currently prohibited (at any time) on the south east side of Karo Place commencing at its intersection with Hamilton Avenue and extending in a south westerly direction for a distance of 18 metres, be revoked.
- (g) That all No Stopping restrictions on the north west side of Otara Street between Hamilton Avenue and Memorial Avenue, be revoked.
- (h) That all No Stopping restrictions on the south east side of Otara Street between Hamilton Avenue and Memorial Avenue, be revoked.

2. Cont'd

- (i) That all No Stopping restrictions on the south east side of Otara Street between Memorial Avenue and Woodford Terrace, be revoked.
- (j) That all No Stopping restrictions on the north west side of Otara Street between Memorial Avenue and Woodford Terrace, be revoked.
- (k) That the stopping of vehicles currently prohibited (at any time) on the south west side of Woodford Terrace commencing at its intersection with Otara Street and extending in a north westerly direction for a distance of 12 metres, be revoked.
- (l) That the stopping of vehicles currently prohibited (at any time) on the south west side of Memorial Avenue commencing at its intersection with Otara Street and extending in a north westerly direction for a distance of 18 metres, be revoked.
- (m) That the stopping of vehicles currently prohibited (at any time) on the north east side of Memorial Avenue commencing at its intersection with Otara Street and extending in a north westerly direction for a distance of 11 metres, be revoked.
- (n) That the Bus Stop presently located on the north east side of Memorial Avenue commencing at a point 38 metres north west of its intersection with Otara Street and extending in a north westerly direction for a distance of 14 metres, be revoked.
- (o) That the stopping of vehicles currently prohibited at any time on the south west side of Memorial Avenue commencing at its intersection with Chilcombe Street and extending in a south easterly direction for a distance of 10 metres, be revoked.

No Stopping Restrictions

- (p) That the stopping of vehicles be prohibited (at any time) on the north east side of Hamilton Avenue commencing at its intersection with Chilcombe Street and extending in a south easterly direction for a distance of 26 metres.
- (q) That the stopping of vehicles be prohibited (at any time) on the south west side of Hamilton Avenue commencing at its intersection with Coldstream Court and extending in a south easterly direction for a distance of 26 metres.
- (r) That the stopping of vehicles be prohibited (at any time) on the south west side of Hamilton Avenue commencing at its intersection with Karo Place and extending in a north westerly direction for a distance of 15 metres.
- (s) That the stopping of vehicles be prohibited (at any time) on the south west side of Hamilton Avenue commencing at its intersection with Karo Place and extending in a south easterly direction for a distance of 29 metres.
- (t) That the stopping of vehicles be prohibited (at any time) on the north west side of Karo Place commencing at its intersection with Hamilton Avenue and extending in a south westerly direction for a distance of 15 metres.
- (u) That the stopping of vehicles be prohibited (at any time) on the south east side of Karo Place commencing at its intersection with Hamilton Avenue and extending in a south westerly direction for a distance of 14 metres.
- (v) That the stopping of vehicles be prohibited (at any time) on the north east side of Hamilton Avenue commencing at its intersection with Otara Street and extending in a north westerly direction for a distance of 23 metres.
- (w) That the stopping of vehicles be prohibited (at any time) on the north east side of Hamilton Avenue commencing at a point 137 metres north west of its intersection with Otara Street and extending in a north westerly direction for a distance of 50 metres.
- (x) That the stopping of vehicles be prohibited (at any time) on the south west side of Hamilton Avenue commencing at a point 137 metres south east of its intersection with Karo Place and extending in a south easterly direction for a distance of 46 metres.

2. Cont'd

- (y) That the stopping of vehicles be prohibited (at any time) on the south west side of Hamilton Avenue commencing at a point 265 metres south east of its intersection with Karo Place and extending in a south easterly direction for a distance of 35 metres.
- (z) That the stopping of vehicles be prohibited (at any time) on the north east side of Hamilton Avenue commencing at a point 99 metres south east of its intersection with Otara Street and extending in a south easterly direction for a distance of 39 metres.
- (aa) That the stopping of vehicles be prohibited (at any time) on the north east side of Hamilton Avenue commencing at its intersection with Otara Street and extending in a south easterly direction for a distance of 24 metres.
- (bb) That the stopping of vehicles be prohibited (at any time) on the north west side of Otara Street commencing at its intersection with Hamilton Avenue and extending in a north easterly direction for a distance of 15 metres.
- (cc) That the stopping of vehicles be prohibited (at any time) on the south east side of Otara Street commencing at its intersection with Hamilton Avenue and extending in a north easterly direction for a distance of 15 metres.
- (dd) That the stopping of vehicles be prohibited (at any time) on the south east side of Otara Street commencing at its intersection with Memorial Avenue and extending in a south westerly direction for a distance of 24 metres.
- (ee) That the stopping of vehicles be prohibited (at any time) on the north west side of Otara Street commencing at its intersection with Memorial Avenue and extending in a south westerly direction for a distance of 27 metres.
- (ff) That the stopping of vehicles be prohibited (at any time) on the south west side of Memorial Avenue commencing at its intersection with Otara Street and extending in a north westerly direction for a distance of 76 metres.
- (gg) That the stopping of vehicles be prohibited (at any time) on the north east side of Memorial Avenue commencing at its intersection with Otara Street and extending in a north westerly direction for a distance of 38 metres.
- (hh) That the stopping of vehicles be prohibited (at any time) on the north west side of Otara Street commencing at its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 20 metres.
- (ii) That the stopping of vehicles be prohibited (at any time) on the south east side of Otara Street commencing at its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 21 metres.
- (jj) That the stopping of vehicles be prohibited (at any time) on the south east side of Otara Street commencing at a point 239 metres from its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 10 metres.
- (kk) That the stopping of vehicles be prohibited (at any time) on the north west side of Otara Street commencing at its intersection with Woodford Terrace and extending in a south westerly direction for a distance of 14 metres.
- (ll) That the stopping of vehicles be prohibited (at any time) on the south west side of Woodford Terrace commencing at its intersection with Otara Street and extending in a north westerly direction for a distance of 15 metres.
- (mm) That the stopping of vehicles be prohibited at any time on the south west side of Memorial Avenue commencing at its intersection with Chilcombe Street and extending in a south easterly direction for a distance of 40 metres.
- (nn) That the stopping of vehicles be prohibited at any time on the north east side of Memorial Avenue commencing at its intersection with Gleneagles Terrace and extending in a south easterly direction for a distance of 16 metres.

2. Cont'd

- (oo) That the stopping of vehicles be prohibited at any time on the north east side of Memorial Avenue commencing at its intersection with Gleneagles Terrace and extending in a north westerly direction for a distance of 29 metres.
- (pp) That the stopping of vehicles be prohibited at any time on the north west side of Gleneagles Terrace commencing at its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 12 metres.
- (qq) That the stopping of vehicles be prohibited at any time on the south east side of Gleneagles Terrace commencing at its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 12 metres

P120 Parking Restrictions, 8.00am-6.00pm

- (rr) That the parking of vehicles be restricted to a maximum period of 120 minutes on the south west side of Hamilton Avenue commencing at a point 29 metres south east of its intersection with Karo Place and extending in a south easterly direction for a distance of 66 metres.
- (ss) That the parking of vehicles be restricted to a maximum period of 120 minutes on the north east side of Hamilton Avenue commencing at a point 23 metres north west of its intersection with Otara Street and extending in a north westerly direction for a distance of 66 metres.
- (tt) That the parking of vehicles be restricted to a maximum period of 120 minutes on the north east side of Hamilton Avenue commencing at a point 24 metres south east of its intersection with Otara Street and extending in a south easterly direction for a distance of 75 metres.
- (uu) That the parking of vehicles be restricted to a maximum period of 120 minutes on the north west side of Otara Street commencing at a point 20 metres north east of its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 104 metres.
- (vv) That the parking of vehicles be restricted to a maximum period of 120 minutes on the south east side of Otara Street commencing at a point 126 metres north east of its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 113 metres.
- (ww) That the parking of vehicles be restricted to a maximum period of 120 minutes on the north east side of Memorial Avenue commencing at a point 64 metres north west of its intersection with Otara Street and extending in a north westerly direction for a distance of 215 metres.
- (xx) That the parking of vehicles be restricted to a maximum period of 120 minutes on the south west side of Memorial Avenue commencing at a point 76 metres north west of its intersection with Otara Street and extending in a north westerly direction for a distance of 179 metres.

Bus Stop

- (yy) That a Bus Stop be installed on the north east side of Memorial Avenue commencing at a point 38 metres north west of its intersection with Otara Street and extending in a north westerly direction for a distance of 14 metres.

Cycle Lane

Note: It is recommended to the Board the installation of the cycle lane in principal, with the understanding that this will need to be approved through the special consultative procedure by the Council at a later date.

- (zz) That a special vehicles lane for the use of cyclists only, be created on the south west side of Memorial Avenue commencing at a point against the kerb 18 metres north west of its

intersection with Otara Street and extending in a north westerly direction for a distance of 58 metres to a point adjacent to the parking lane.

3. FENDALTON EAST CLUSTER – KERB AND CHANNEL RENEWAL PROJECT

The Board's approval was sought for the Fendalton East Cluster kerb and dish channel replacement project, composed of Andover Street (from Hewitts Road to Shrewsbury Street), all Cheltenham Street and the east side of Hewitts Road, to proceed to final design, tender and construction.

Committee Recommendations:

That the Board resolve to:

- (a) Approve the plan as shown at **attachment 1** to the report to the Committee for final design, tender and construction.
- (b) Approve the following parking restrictions:

Remove existing parking restrictions:

- (i) That any parking restriction on Cheltenham Street on the east side, commencing at the intersection with Carlton Mill Road and extending in a northerly direction for a distance of 6 metres, be revoked.
- (ii) That any parking restriction on Cheltenham Street on the west side, commencing at the intersection with Carlton Mill Road and extending in a northerly direction for a distance of 6 metres, be revoked.
- (iii) That any parking restriction on Carlton Mill Road on the north side, commencing at the intersection with Cheltenham Street and extending in an easterly direction for a distance of 5 metres, be revoked.
- (iv) That any parking restriction on Carlton Mill Road on the north side, commencing at the intersection parking with Cheltenham Street and extending in a westerly direction for a distance of 7 metres, be revoked.
- (v) That any parking restriction on the east side of Hewitts Road commencing at its intersection with Andover Street and extending in a northerly direction for a distance of 120 metres, be revoked.
- (vi) That any parking restriction on the south side of Andover Street commencing at its intersection with Hewitts Road and extending in an easterly direction for a distance of 6 metres, be revoked.
- (vii) That any parking restriction on the west side of Hewitts Road commencing at a point 9 metres north of the Carlton Mill Road intersection, and extending in a northerly direction for a distance of 121 metres, be revoked.

New No Stopping:

- (i) That the stopping of vehicles be prohibited (at any time) on the eastern side of Cheltenham Street commencing at its intersection with Carlton Mill Road and extending 15 metres in a northerly direction.
- (ii) That the stopping of vehicles be prohibited (at any time) on the western side of Cheltenham Street commencing at its intersection with Carlton Mill Road and extending 15 metres in a northerly direction.
- (iii) That the stopping of vehicles be prohibited (at any time) on the northern side of Carlton Mill Road commencing at its intersection with Cheltenham Street and extending 10 metres in an easterly direction.

3. Cont'd

- (iv) That the stopping of vehicles be prohibited (at any time) on the northern side of Carlton Mill Road commencing at its intersection with Cheltenham Street extending 10 metres in a westerly direction.
- (v) That the stopping of vehicles be prohibited (at any time) on the eastern side of Cheltenham Street commencing 58 metres north of Carlton Mill Road and extending 20 metres in a northerly direction.
- (vi) That the stopping of vehicles be prohibited (at any time) on the western side of Cheltenham Street commencing 57 metres north of Carlton Mill Road and extending 21 metres in a northerly direction.
- (vii) That the stopping of vehicles be prohibited (at any time) on the western side of Hewitts Road commencing 120 metres north of Carlton Mill Road and extending 28 metres in a northerly direction.
- (viii) That the stopping of vehicles be prohibited (at any time) on the eastern side of Hewitts Road commencing at its intersection with Andover Street and extending 132 metres in a northerly direction.
- (ix) That the stopping of vehicles be prohibited (at any time) on the western side of Hewitts Road commencing 99 metres north of its intersection with Andover Street (northern kerb) and extending 24 metres in a northerly direction.
- (x) That the stopping of vehicles be prohibited (at any time) on the southern side of Andover Street commencing at its intersection with Hewitts Road and extending 12 metres in an easterly direction.
- (xi) That the stopping of vehicles be prohibited (at any time) on the northern side of Carlton Mill Road commencing at its intersection with Cheltenham Street extending 10 metres in a westerly direction.
- (xii) That the stopping of vehicles be prohibited (at any time) on the eastern side of Cheltenham Street commencing 58 metres north of Carlton Mill Road and extending 20 metres in a northerly direction.
- (xiii) That the stopping of vehicles be prohibited (at any time) on the western side of Cheltenham Street commencing 57 metres north of Carlton Mill Road and extending 21 metres in a northerly direction.
- (xiv) That the stopping of vehicles be prohibited (at any time) on the western side of Hewitts Road commencing 120 metres north of Carlton Mill Road and extending 28 metres in a northerly direction.
- (xv) That the stopping of vehicles be prohibited (at any time) on the eastern side of Hewitts Road commencing at its intersection with Andover Street and extending 132 metres in a northerly direction.
- (xvi) That the stopping of vehicles be prohibited (at any time) on the western side of Hewitts Road commencing 99 metres north of its intersection with Andover Street (northern kerb) and extending 24 metres in a northerly direction.
- (xvii) That the stopping of vehicles be prohibited (at any time) on the southern side of Andover Street commencing at its intersection with Hewitts Road and extending 12 metres in an easterly direction.

3. Cont'd

New Parking Restriction

- (i) That the parking of vehicles be restricted to a maximum period of 120 minutes, Monday to Friday, on School Days on the western side of Hewitts Road commencing 9 metres north of the Carlton Mill Road intersection and extending in a northerly direction for a distance of 111 metres.

- (c) That the Board note the preference expressed by some residents for P120 parking restrictions on the eastern side of the northern end of Hewitts Road and that staff will monitor the impacts of the proposed parking restrictions and those approved as part of the Merivale South Parking Plan and will, at a later date, provide further information to the Board on this matter should it become necessary.

The meeting concluded at 9.40am.

STAFF RECOMMENDATION

That the report be received and the recommendations therein be adopted.

11. COMMUNITY SERVICES COMMITTEE MEETING – REPORT OF 3 DECEMBER 2008

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Graham Sutherland, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the following outcomes of the Community Services Committee meeting held on Wednesday 3 December 2008 at 8.00am.

The meeting was attended by Faimeh Burke (Chairperson), Val Carter, Cheryl Colley, Jamie Gough, Mike Wall and Andrew Yoon.

An apology for absence was received and accepted from Sally Buck.

1. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – OLIVIA DISHINGTON

The Board's approval was sought for a funding application from Olivia Dishington from its 2008/09 Youth Development Scheme.

Committee Recommendation:

That the Board allocate \$250 from its 2008/09 Youth Development Scheme to Olivia Dishington to compete in the Victorian Age Group Swim Championships.

2. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – PHOEBE SHILLING AND GRAYSON MOFFAT

The Board's approval was sought for a funding application from Phoebe Shilling and Grayson Moffat from its 2008/09 Youth Development Scheme.

Committee Recommendation:

That the Board allocate from its 2008/09 Youth Development Scheme, \$300 to Phoebe Shillings and Grayson Moffat (\$150 each) to compete in the New Zealand National Open and Junior Diving Championships.

3. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – LUCY MOLONY

The Board's approval was sought for a funding application from Lucy Molony from its 2008/09 Youth Development Scheme.

Committee Recommendation:

That the Board allocate \$450 from its 2008/09 Youth Development Scheme to Lucy Molony towards the costs involved in participating in the Young Science Ambassador Programme in Melbourne.

4. STAFF BRIEFING – HERITAGE AWARDS

Roger Cave, Community Engagement Advisor, Shirley/Papanui and Karen Wason, Community Engagement Advisor, Fendalton/Waimairi were in attendance and discussed future options for Heritage Awards in the Fendalton/Waimairi area and provided information regarding successful heritage award programmes already in operation in other wards in the city.

11. Cont'd

Mr Cave discussed the option of achieving an overarching policy city-wide with criteria allowing flexibility to show the individuality of each ward area. This policy would be reported back to the Board for its feedback and support in early 2009. The Engagement Team was working on achieving this objective in time for Heritage Week 2009 (October). The Board noted that the funding it allocated for Heritage Awards in the current financial year may not be expended and it may therefore choose to reallocate this funding towards research specific to the Fendalton/Waimairi area, as the basis for future awards. Staff would report back to the Board on this option in early 2009.

The Chairperson thanked and congratulated Mr Cave and Ms Wason on this initiative and gave their support to the proposed policy development.

The meeting concluded at 8.25am.

STAFF RECOMMENDATION

That the report be received and the recommendations therein be adopted.

12. DELEGATION OF AUTHORITY TO APPROVE YOUTH DEVELOPMENT SCHEME APPLICATIONS

General Manager responsible:	General Manager, Community Services, DDI 941-8986
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Maryanne Lomax, Community Development Adviser Graham Sutherland, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's consideration on amending the current process for the allocation of funds from the Fendalton/Waimairi Youth Development Scheme and to consider a delegation of authority for the approval of these grants, where time constraints apply.

EXECUTIVE SUMMARY

2. In July 2008 the Board set aside \$10,000 from its 2008/09 Discretionary Response Fund to establish a Youth Development Scheme.
3. The purpose of the scheme is to celebrate and support young people living in the Fendalton/Waimairi ward by providing financial assistance for their development. Under this scheme, the Board considers applications for a variety of activities including:
 - educational studies
 - cultural studies
 - representation at events
 - recreation development
 - personal development / leadership training
4. The current process for the approval of these grants is as follows:
 - (a) An application form is received by either the Community Development Adviser or the Community Recreation Adviser, depending on the nature of the activity which funds are being requested for.
 - (b) Staff assess the application and obtain any further information required from the applicant.
 - (c) Staff write a Board Report which provides information on the applicant and includes a recommendation for funding.
 - (d) The report is then approved by the staff member's Team Leader, Unit Manager, and General Manager. Once the report is approved by the General Manager it is added to the agenda of the next appropriate Community Services Committee or Board meeting for consideration.
 - (e) If the request for funding is successful, it can take up to 10 days before the Council's finance staff are able to pay out the grant.
5. The above process can be lengthy depending on whether further information is required from the applicant and depending on the date of the next appropriate Committee or Board meeting. This process works effectively if applications are received well in advance of the event or activity being applied for.
6. However, due to the nature of the activities that applicants tend to be applying for, these requests are often received at short notice. As Council funds cannot be approved for retrospective activities, this can result in applicants missing out on being considered for funding.
7. This issue was also highlighted at a recent meeting of the Fendalton/Waimairi Community Board and the local school Principals. Attendees at the meeting explained that young people are often told at very short notice that they have been selected for participation in various activities, particularly sporting events.

12. Cont'd

8. Board members requested staff to investigate how the process could be amended to accommodate these short notice applications.
9. Staff propose the following amendments to the allocation process to be considered by the Board for the remainder of the 2008/09 financial year:
 - (a) Applications that are received for activities or events taking place within a short timeframe will be assessed by staff under the criteria for the fund set by the Community Board and a recommendation made for funding. A decision on whether or not the application will meet Board deadlines and therefore trigger this "short notice" process will require the approval of the Community Board Adviser. If there are no timing constraints, the application will be presented to the Committee and/or Board through the normal process.
 - (b) The Community Development Adviser and the Community Recreation Adviser will meet with the Chairperson of the Community Services Committee and/or the Community Board Chairperson and a decision on the request will be made. The delegation will rest with the Community Development Adviser and Community Recreation Adviser, in consultation with the Chairperson(s) of the Board and/or Community Services Committee.
 - (c) The Board will be advised of any grants allocated through this process at each Board meeting as part of the Community Board Adviser's monthly update.
10. In order to implement the amended process, the Board will need to grant delegated authority to the Community Development Adviser and the Community Recreation Adviser to allocate these funds. If the Board delegated authority to the staff AND the two Chairpersons, then it would need to consider whether that then constitutes a "subcommittee" which would become subject to the same meeting requirements as the Board under the Local Government Official Information and Meetings Act. This would effectively negate the benefits of creating a streamlined process for considering worthy applications under timing constraints. However, as the delegation involves the allocation of public funds, the requirement to consult the Board and Committee Chairperson(s) is seen as an appropriate safeguard.

FINANCIAL IMPLICATIONS

11. There is currently \$4,500 remaining in this fund. The average grant approved is approximately \$400.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

12. Aligns with page 170 LTCCP, regarding Community Board Project funding.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

13. Under Section 32 of the Local Government Act 2002, the Community Board may delegate authority to a subcommittee or person, subject to any conditions, limitations, or prohibitions imposed by the local authority that makes the original delegation. The Christchurch City Council Register of Delegations does not preclude the Board making this delegation.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

14. Aligns with page 170 of the LTCCP, regarding Community Board Project funding.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

15. As above.

12. Cont'd

ALIGNMENT WITH STRATEGIES

16. Allocations made through the Youth Development Scheme align with the Council's Youth Strategy and local Community Board objectives.

Do the recommendations align with the Council's strategies?

17. As above.

CONSULTATION FULFILMENT

18. Not applicable.

STAFF RECOMMENDATION

- (a) That the amendments to the allocation process for the Fendalton/Waimairi Youth Development Scheme, as proposed in paragraph 9 of this report, be accepted.
- (b) That the Board delegate authority to the Fendalton/Waimairi Community Development Adviser and Fendalton/Waimairi Community Recreation Adviser, in consultation with the Fendalton/Waimairi Community Services Committee Chairperson and/or the Fendalton/Waimairi Community Board Chairperson, to consider and approve or otherwise applications for the Youth Development Scheme received at short notice and which cannot meet existing Board meeting deadlines.

(Note: If a Chairperson is unavailable the respective Deputy Chairperson will be consulted.)

13. FENDALTON/WAIMAIRI COMMUNITY BOARD – ADOPTION OF 2009 MEETINGS SCHEDULE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Graham Sutherland, Community Board Adviser

PURPOSE OF REPORT

1. To seek the adoption by the Board of its ordinary meetings schedule for 2009.

EXECUTIVE SUMMARY

2. In order that the business of the Board can be conducted in a programmed manner and the necessary public notification is given of those meetings, it is proposed that the Board adopt a schedule of ordinary meetings for 2009.
3. The dates proposed assume that the principal ordinary meetings of the Fendalton/Waimairi Community Board will be held on the second Tuesday of each month commencing at 4.00pm. An additional ordinary Board meeting will be held each month, primarily for the purpose of confirming the previous Board meeting minutes, prior to forwarding them to the Council. All ordinary meetings will be held in the Board Room, Fendalton Library and Service Centre, corner Jeffreys and Clyde Roads, Fendalton.
4. The schedule includes the allocation of the Board's Strengthening Communities Funding at a dedicated ordinary meeting on Tuesday 4 August 2009 at 4.00pm. It also includes a meeting of the Small Grants Fund (formerly Small Projects Fund) Allocation Committee on Tuesday 18 August 2009 at 6.00pm.
5. The schedule includes the Board's Committee meetings for 2009. As discussed informally with Board members, it is proposed to amend the current arrangements to allow for improved administrative efficiency and to more closely align the meeting dates to the Council meeting dates to ensure Board minutes are reported to Council in a timely manner.
6. The key changes are that the meeting day will change for each committee but still within the same week of the month as currently. The Works, Traffic and Environment Committee will therefore meet on a Wednesday rather than Monday and the Community Services Committee on a Monday rather than Wednesday. The Board confirmation meeting will now immediately follow the Works, Traffic and Environment Committee meeting rather than the Community Services Committee, as occurs currently.
7. The Finance and Planning Committee will continue to operate on an "as required" basis.
8. Staff would like to note that that Board's November meeting falls on New Zealand Cup Day and the Board may wish to consider changing this to the next day, Wednesday 11 November 2009.
9. An additional ordinary meeting of the Works, Traffic and Environment Committee is recommended to be held on Monday 2 February 2009 at 8.00am. This is to consider the Proposed Merivale Parking Plan report which was deferred at the committee meeting on 24 November 2008. This meeting is included in the schedule for adoption.

FINANCIAL IMPLICATIONS**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

10. Yes. Provision is made in the 2006-16 LTCCP on page 115, for elected member representation and governance.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

11. Yes. In respect of Section 19 of the Local Government Act 2002, community boards may adopt a schedule of ordinary meetings that are also required to be publicly notified in accordance with Section 46 of the Local Government Official Information and Meetings Act 1987.

13. Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

12. Yes. Page 111 of the LTCCP regarding levels of service for democracy and governance, refers.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

13. Yes. The Council's Strategic Direction – Strong Communities, Goals and Objectives (3) To promote participation in democratic processes, refers.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

That the Board adopt its schedule of ordinary meetings for 2009 as detailed below, with all meetings in the Board Room, Fendalton Library and Service Centre, Corner Jeffreys and Clyde Roads, Fendalton.

Board Meetings:

Tuesday 10 February 2009	4.00pm
Wednesday 25 February 2009	9.00am (approximately)
Tuesday 10 March 2009	4.00pm
Wednesday 25 March 2009	9.00am (approximately)
Tuesday 14 April 2009	4.00pm
Wednesday 29 April 2009	9.00am (approximately)
Tuesday 12 May 2009	4.00pm
Wednesday 27 May 2009	9.00am (approximately)
Tuesday 9 June 2009	4.00pm
Wednesday 24 June 2009	9.00am (approximately)
Tuesday 14 July 2009	4.00pm
Wednesday 29 July 2009	9.00am (approximately)
Tuesday 4 August 2009	4.00pm (<i>Strengthening Communities Funding meeting</i>)
Tuesday 11 August 2009	4.00pm
Wednesday 26 August 2009	9.00am (approximately)
Tuesday 8 September 2009	4.00pm
Wednesday 23 September 2009	9.00am (approximately)
Tuesday 13 October 2009	4.00pm
Wednesday 28 October 2009	9.00am (approximately)
*Tuesday 10 November 2009	4.00pm (<i>or Wednesday 11 November 2009 to avoid Cup Day</i>)
Wednesday 25 November 2009	9.00am (approximately)
Tuesday 8 December 2009	4.00pm

(Note: Each Wednesday Board meeting is generally for confirmation of previous Board meeting minutes only and will commence immediately after the conclusion of the Works, Traffic and Environment Committee meeting that precedes it.)

13. Cont'd

Community Services Committee Meetings

Monday 16 February 2009	8.00am
Monday 16 March 2009	8.00am
Monday 20 April 2009	8.00am
Monday 18 May 2009	8.00am
Monday 15 June 2009	8.00am
Monday 20 July 2009	8.00am
Monday 17 August 2009	8.00am
Monday 14 September 2009	8.00am
Monday 19 October 2009	8.00am
Monday 16 November 2009	8.00am

Works, Traffic and Environment Committee

Monday 2 February 2009	8.00am	<i>(to consider the Proposed Merivale Parking Plan)</i>
Wednesday 25 February 2009	8.00am	
Wednesday 25 March 2009	8.00am	
Wednesday 29 April 2009	8.00am	
Wednesday 27 May 2009	8.00am	
Wednesday 24 June 2009	8.00am	
Wednesday 29 July 2009	8.00am	
Wednesday 26 August 2009	8.00am	
Wednesday 23 September 2009	8.00am	
Wednesday 28 October 2009	8.00am	
Wednesday 25 November 2009	8.00am	

Small Grants Fund Assessment Committee

Allocation meeting - Tuesday 18 August 2009 at 6.00pm.

14. RECESS COMMITTEE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI: 941-8462
Officer responsible:	Democracy Services Manager
Author:	Graham Sutherland, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, to cover the period following its last scheduled meeting for 2008 (being 16 December 2008) up until the Board resumes normal meetings proposed to commence in February 2009.

EXECUTIVE SUMMARY

2. In past years it has been normal practice for the Board to give delegated authority to a Recess Committee to make decisions on its behalf.
3. During the period late December 2007 to February 2008 the Fendalton/Waimairi Community Board delegated its authority to a Recess Committee comprising the Board Chairperson and Deputy Chairperson.

STAFF RECOMMENDATIONS

- (a) That a Recess Committee comprising the Chairperson and Deputy Chairperson be authorised to exercise the delegated powers of the Board for the period following its 16 December 2008 meeting up until the Board resumes normal business proposed to commence in February 2009.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

15. APPLICATION TO THE FENDALTON/WAIMAIRI 2008/09 DISCRETIONARY RESPONSE FUND – PURCHASE OF ELLERSLIE INTERNATIONAL FLOWER SHOW TICKETS

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Peter Croucher, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to ask the Board to consider the purchase of \$506 worth of 2009 Ellerslie International Flower Show tickets to distribute to nominated residents of the Fendalton/Waimairi Ward.

EXECUTIVE SUMMARY

2. The cost of bulk purchase tickets for the Ellerslie International Flower Show is \$22, compared to \$28 for a ticket that is not part of a bulk purchase. The sum of \$506 would purchase 23 tickets that the Board could distribute to nominated residents of the Fendalton/Waimairi Ward.
3. The Board is asked to decide on criteria for the distribution of the purchased tickets to residents in the ward, for example to recognise the efforts of individuals for their contribution to the community.

FINANCIAL IMPLICATIONS

4. The Board currently has \$27,034 available in its 2008/09 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

5. From page 170 of the LTCCP under Community Board Funding the Fendalton/Waimairi Community Board has discretionary funds for allocation.

LEGAL CONSIDERATIONS

6. Nil.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

7. Page 170 of the LTCCP under Community Board Funding.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

8. As above.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

9. Funding for this project aligns with the Council's 'A City for Recreation, Fun and Creativity' Community outcomes and also with the Events Strategy.

CONSULTATION FULFILMENT

10. Not applicable.

STAFF RECOMMENDATION

That the Board:

- (a) Gives consideration to the purchase of tickets to the 2009 Ellerslie International Flower Show to the value of \$506 (23 tickets) from its 2008/09 Discretionary Response Fund.
- (b) Gives consideration to criteria for the distribution of the 2009 Ellerslie International Flower Show tickets it purchases.



16. COMMUNITY BOARD ADVISER'S UPDATE

16.1 CURRENT ISSUES

16.2 BOARD SUBMISSION ON CHRISTCHURCH CITY COUNCIL REPRESENTATION REVIEW

The Christchurch City Council's consultation on the review of its representation arrangements for the 2010 local government elections is underway and closes on 9 February 2009. As this is the last Board meeting before that date, the Board is asked to consider formally approving its submission. The draft submission has been discussed informally with Board members and is attached at **Attachment 1**.

16.3 2008/09 BOARD FUNDING UPDATE

Attached

16.4 CSR REPORT FOR NOVEMBER 2008

Attached

17. ELECTED MEMBERS' INFORMATION EXCHANGE

18. QUESTIONS UNDER STANDING ORDERS

**SUBMISSION OF THE
FENDALTON/WAIMAIRI COMMUNITY BOARD**

ON

**THE CHRISTCHURCH CITY COUNCIL REPRESENTATION REVIEW
FOR THE 2010 LOCAL AUTHORITY ELECTION**

The Fendalton/Waimairi Community Board (the Board) makes the following submissions on the Council's initial proposal (November 2008). The Board would/would not like to be heard.

1. NUMBER OF COUNCILLORS

- 1.1 The Board supports the continuation of the Council comprising 13 elected members elected from seven wards, and the Mayor.

2. WARD NAMES AND STRUCTURE

- 2.1 The Board supports the retention of the existing ward names and communities of interest with the existing seven ward structure.

3. WARD BOUNDARIES

- 3.1 The Board supports the proposed changes to the ward boundaries in the interests of achieving fair representation objectives. Of particular interest for this Board are the proposed boundary changes with the neighbouring Shirley/Papanui and Riccarton/Wigram wards.
- 3.1.1 The Board supports the inclusion into the Fendalton/Waimairi ward of the blocks around Holly Road/Springfield Road and St Albans Street/Rutland Street/Mays Road from the Shirley/Papanui ward. (As shown on Map A.)
- 3.1.2 The Board supports the inclusion into the Fendalton/Waimairi ward of the block around Solway Avenue/Montclare Avenue/Stavelly Street from the Riccarton/Wigram ward. (As shown on Map A.)

4. COMMUNITIES AND COMMUNITY BOARDS

- 4.1 The Board supports the continuation of the existing eight community boards, one for each ward, except with two for the Banks Peninsula ward. The Board also supports retention of the existing Community Board names and the Community Board boundaries continuing to be the same as the ward boundaries, with the exception of Banks Peninsula.
- 4.2 The Board supports each community board comprising five elected members.

Val Carter
**CHAIRPERSON
FENDALTON/WAIMAIRI COMMUNITY BOARD**

16 December 2008

Processed by AMA to Accounts	Project/Service/Description/Group	Allocation 2008/2009
	Fendalton/Waimairi Discretionary Response Fund	
	Budget	60,000
	<i>Allocations made</i>	
	Youth Development Fund - Opening Balance allocation	10,000
	<i>Allocations made</i>	
21-Aug	Ashleigh Smith (NZ Secondary High Schools Hockey Tournament)	250
21-Aug	Michaela Smith (NZ Secondary High Schools Hockey Tournament)	250
21-Aug	Tara Moore (Oceania Karate Championships)	300
21-Aug	Hannah Bayard (Commonwealth World Youth Games India)	400
21-Aug	Zarif Turkmani (NZ Secondary Schools Premier Football Tournament)	300
22-Sep	Hannah Goslin (Spirit of Adventure Voyage)	200
22-Sep	Selena Metherell (Orienteering Championships Australia)	400
4-Sep	Paul Winter (Futsal Championships Australia)	300
26-Sep	Annalise Fletcher (World Forum Lillie conference France)	300
29-Sep	Benjamin Lyttle (2008 Indo Pacific Trampoline & Tumbling Championships)	300
29-Sep	Nicholas Rennie (ITU World Duathlon Championships)	200
24-Nov	Rosy Hogben (NZ Rep Junior Pan Pacific Games)	350
24-Nov	Amaka Gessler (NZ Rep Junior Pan Pacific Games)	450
24-Nov	Margot Gibson (NZ Rep Junior Pan Pacific Games)	350
24-Nov	Thomas Martin (NZ Rep Junior Pan Pacific Games)	350
24-Nov	Ezra Christensen (CIVS Camp - Guatemala)	450
24-Nov	Molly Probert(Pacific School Games)	350
	Youth Development Fund Balance - Available for allocation	4,500
	Burnside Transformation Trust (Community Carols event)	2,000
19-Nov	Fendalton Bowling Club (Greens Spraying Unit)	1,966
19-Nov	Yaldhurst Tennis Club (Tennis Court Fencing)	4,000
24-Nov	Royal NZ Plunket Nth West Branch (Building Upgrade Fendalton Rooms)	15,000
	TOTAL: Fendalton/Waimairi Discretionary Response Fund Unallocated	27,034



CHRISTCHURCH
CITY COUNCIL - YOUR PEOPLE - YOUR CITY

**Streets Maintenance CSR - By Community Board
from 1 - 30 November 2008**

As at 4 December 2008

Call Types	Month	Sep	Oct	Nov
GRA	Graffiti	70	103	126
PAG	Parks General	2	3	3
PAM	Parks Maintenance	58	77	87
PKE	Parking Enforcement	14	14	19
SER	Sewer Reactive Maintenance	15	17	3
SET	Treatment Plant	0	0	0
STA	Road Markings	0	6	1
STB	City Street Bus Stops	4	6	10
STE	Street Cleaning / Sweeping	47	44	45
STF	Footpaths	53	29	20
STL	Street Lights	18	8	12
STM	Street Maintenance	49	36	40
STQ	Traffic Engineer Community Eng	8	10	13
STS	Street Signs	31	37	28
STW	Pavement Weed Control	0	0	1
STX	Street Grass Maintenance	27	15	27
STY	Street Shrubs Maintenance	14	18	11
TSA	Park Trees	12	18	18
TSS	Street Trees	34	52	48
WAQ	Water Quality	0	2	1
WAR	Water Reactive Maintenance	91	100	96
WWE	Waterways Environmental Asset	19	6	8
WWG	Waterways General	1	2	1
WWU	Waterways Utilities	8	4	4
Totals:		573	606	621

